

Agenda for Exec meeting

(Please enter agenda items for the meeting here)

[Details of the responsibilities of each portfolio can be found on the IGALA website:

<https://igalaweb.wixsite.com/igala/about>]

Officers:

President: Claire Maree (cmaree@unimelb.edu.au)

Vice President (President-Elect): Denise Troutman (troutma1@msu.edu)

Past President: Holly Cashman (cashman.holly@gmail.com)

IGALA Secretary: Dietha Koster (email: dikoster@uni-muenster.de)

Communications Officer: Scott Burnett (auschi@gmail.com)

Graduate Student Representative: Koki Kapa (koki.kapa@wits.ac.za)

Ordinary Member: Alwin C. Aguirre (acaguirre@up.edu.ph)

Ordinary Member: Thu Ha (thuha2615@gmail.com)

Ordinary Member: Angela Zottola (angela.zottola@unito.it)

IGALA Conference Chair: Kate Power (k.power@business.uq.edu.au)

Journal Liaison: Rodrigo Borba (rodrigoborba@letras.ufrj.br)

Please place any documents that might be relevant in the folder titled "December 2022 Meeting – Agenda Documents"

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E-MEETING

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President

- the past months in IGALA
 - after a period of unexpected and then planned leave, I have returned to IGALA work. Many thanks to Denise for stepping in during this period.
 - Speaking out & advocacy
 - Last year we decided to become more active in speaking out about issues crucial to the field. I will continue this again. Please follow the guidelines we set up for doing this and alert us all to issues we may possibly wish to comment on and/or advocate about in regard to gender, sexuality and language
 - **Action point:** Do we wish to issue messages in alignment with UN international days? If so, which ones, and when?
 - We should aim to draft some messages in advance.
 - Kate & Deitha are you still available to continue with this? Is there anyone else who can assist?
- membership (see also the information from Scott below)

- membership is always low in a non-conference year. Scott has been doing great work on promoting membership via our social channels.
 - **Action point:** Please encourage colleagues to renew their membership and/or join IGALA
- The issue of the membership costs has been flagged by Scott
 - **Action point:** please respond to Scott's questions below
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- IGALA archives
 - I was approached by someone asking at to whether past IGALA conference programs were available. To date, we have had no central repository for such things. (We also don't have a central repository for Exec documents etc either.
 - I suggested to Scott that we have a section on the IGALA website via which to share such things. This would be a continuation of the work done in sharing the BWL materials.
 - Holly has volunteered to act as contact person if we think this is a good idea and suggested we place a call via GALA-L or linguistlist might get things started.
 - **Action Point:** Please indicate your support or otherwise for
 - a) placing past-conference materials on a dedicated section of the website
 - b) supporting Holly as the contact person by disseminating information etc

Vice President (President-Elect)

Perhaps we should modify the roles and responsibilities so that the Vice-President/President-Elect has a few more responsibilities, which are then added to the list of **Roles and responsibilities of IGALA Board members**. The following is the only responsibility listed.

- monitoring the IGALA site, identifying new links, documents and information to be posted on it, and liaising with the Advisory Council Member in charge of the Website about this (together with the Vice-President/President-Elect and Secretary)

I appreciate your comments on modifying responsibilities for the Vice-President/President-Elect

I remember agreeing to help with the NSF grant application yet see that listed under the column for Ordinary Members. I am willing to work with Holly on the application if that's the route we collectively decide to pursue.

I appreciate your comments on the NSF application

Past President

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IGALA Secretary

I'd like to inform that I'll be on pregnancy and consequently parental leave from Feb 1st until Oct 1st 2023. During this time frame I will not be checking my work email and will not be able to take on IGALA responsibilities, since I will have my hands full with a newborn :-). In case there is a need for my (digital) presence during board meetings during the IGALA conference (July 4-6 2023), please let me know, as I might be able to arrange child care for limited time spans during these days. I'll pass my private email address on to Claire, so she'd be able to reach me.

Communications Officer

Website

- The design of the website has a number of problems that I have not had the time or focus to fix. These include a wireframe that does not allow space for news or conference content.
- A group of my students did a strategic assessment of the website. Some of their work is available in [this folder](#).
- I will share some of their creative suggestions in the next few days before the meeting UPDATE: please check out their suggested website design: <https://gusalmouno.wixsite.com/international-gender> .
- I plan to do my best over the next couple of months to implement some of their suggestions + change the wireframe to accommodate our content better.
- **I am seeking:**
 - go-ahead / comments / suggestions from the rest of the exec on this.
 - your content: things you would like published as new items, aligned with your role on the exec perhaps; pics from previous IGALA conferences, copies of programmes, links to videos and/or presentations, etc.

Mailing List

- The Gala-I listserv is currently not sending mail. I have not been able to get to the bottom of this issue. I have raised it with the LinguistList team at Indiana University.
- There are three possibilities: (1) gala-I is fixed and we carry on as usual; (2) we migrate to another free service such as Jisc mail (which however needs to be owned by a UK-based account); (3) we sign up for a proprietary service such as MailChimp (I will investigate costs in the next few days).
- Our listserv is actually a great resource and I think we could use it more. I get good engagement from members when I send mail (much better than social media!). So it is important to fix it!
- **I am seeking:**
 - Advice on other free mail management lists
 - Your go-ahead/comments on a potential migration

Social Media Accounts

- I have created a Mastodon handle for IGALA ([@igala@masto.ai](https://masto.ai/@igala)) but have not set up the account yet or posted anything. This is a backup plan if Twitter ends up deteriorating as many people believe it will.
- Engagement on Facebook and Twitter has been low.
- **I am seeking:**
 - Your ideas on content & engagement strategies

Membership Drive 2023

- I have been sending regular updates to social media and used the mailing list to remind people to sign up for 2023 memberships
- I will update the exec on progress according to Equinox
- One problem I have encountered is that the USD fees are unreasonably higher than the GBP fees. Nobody has mentioned this to me directly, but I think this may be seen by some as unfair. When I raised this with Equinox my concern was brushed off quite rudely by their MD Janet Joyce.
- While I am mindful that the last thing we want is to raise the GBP amount so that it is in line with the USD amount, I do think we as IGALA should lead the discussion on what a fair pricing structure should be.
- **I am seeking:**
 - Background on the relationship with Equinox: surely they cannot unilaterally determine our membership fees?
 - Might it make sense to scrap the dollar membership and suggest all members pay the GBP amount? I assume we all do it with credit cards anyway?

Graduate Student Representative

- Thank you for the comments on the draft Student Paper Call. Please have a look at my responses and let me know what you think.
- The main issue currently is the criteria, for which I have a suggestion: please look at this [doc](#). The Evaluation sheet is based on our comments and the [previous documents](#) available to me.

Once we're in agreement, we can publish the call, hopefully by the end of the meeting.

- Timeline
 - Closing date: 31 March 2023
 - Review period: 3 April 2023 - 15 June 2023
 - Leaves *some* room if reviewers are a bit late
 - Winners announced at conference
- I'll manage everything using a spreadsheet

Ordinary Members

Angela - blog coordinator

- Unfortunately, we haven't had many requests to publish on the IGALA blog. Since I've started taking care of it I contacted all the people that had manifested their interest to Ben (previous member in charge of the blog) and got 1 response on a list of 20 people. I went to the Lavender Linguistics conference in Catania in May and sponsored the blog widely, invited everyone I talked to but only got one response (which Scott and I have been helping edit the piece they wrote for 6 months and we now have a final draft) and one email with questions that never replied to me. And we published a very interesting piece from Scott.
If you could encourage your own PhD students or young colleagues to write a piece that would be very good. I am offering all the support I can on writing so let them know that they would be supported in the process.
- I've also had another idea, once the keynote speakers for IGALA 12 are announced we could find someone to interview them and post the interviews on the blog in preparation for the conference. Kate, do you think that could be doable? Perhaps their own PhD students?
- Once the blog post is on the IGALA website, Scott publishes it on social media, re-posting this content would be very useful.
- On a personal note, I will be on maternity leave from April to beginning of September 2023 (most likely), I'm happy to continue and work on the blog during those months, except for the weeks around the delivery, due date is end of May, if everything works as planned I'll probably be completely away from work between mid-May and end of June, but for the rest of the time I'm happy to keep an eye on possible requests related to the IGALA Blog. For the same reason I won't be able to participate in the conference. As it will be a hybrid event, perhaps I could connect online if there are any moments in which the board is necessary.

Thu Ha - IGALA12 Best Article Prize coordinator

- I have received two entries so far for the IGALA12 Best Article Prize and hope to get more in the time to come. Since I am new in doing this, could you advise on this procedure? In particular, I have a few questions:
 - (1) Should I anonymize these entries in the first place before sharing with the EX Board in a shared Google Folder?
 - (2) How can I check if they hold IGALA membership? Perhaps Scott, could you possibly help me with this once I have got all the entries in place?
 - (3) Could you suggest a few names that I could write to and invite them to help as the judges for this contest? I will prepare some guidelines for their evaluation of each entry, based on the document I got from the previous EX Board.
 - (4) And how will the Prize be announced? Maybe we will need to inform the winner first and make sure they will join IGALA12?

(5) I am trying my best to join you at IGALA12 but I also may not be available due to my current work. I am very sorry if this would affect the Prize presentation. Thank you very much!

IGALA Conference Chair

- **Update**

- Submissions received to date:
 - 3x panel proposals (two submitted; one requested extension to Dec 7)
 - 3x individual proposals - two from a single author.
- On-the-ground organizing:
 - Rooms booked
 - Conference bags, plus bits & bobs, organized
- Registration fees:
 - Work commenced on budgeting
 - Funding requested from UQ Business School (decision pending, will affect registration fee)
 - Some minor details needed from Erez based on IGALA11 budget (i.e., Receptions / BSL; I can do this offline, unless anyone here has ready answers)

- **Questions / input sought**

- Keynote speakers
 - Proposed in bid: Cynthia Hardy (discourse analysis / gender / business), Felicity Meakins (indigenous languages), Monika Bednarek (corpus-based discourse analysis / gender)
 - Request was made for more diversity... what would IGALA like?
 - Our preference is to
 - include a prominent organizational discourse person
 - focus on Australian / Pacific / southern speakers
 - suggestions welcome, otherwise we'll choose 😊
- Catering
 - Proposed in bid: 1x conference dinner @ [Mu'ooz Eritrean Restaurant and Catering \(multiculturalaustralia.org.au\)](http://multiculturalaustralia.org.au)
 - Restaurant can accommodate 160 people; if numbers are higher, an alternative will be needed
 - Question re. including cost of dinner in registration fee
 - IGALA11 budget included 2x Receptions - presumably for pre-conference welcome reception; when else? (I can get this info from Erez, see above)

- Program
 - What workshops / meetings do we need to include? Are fixed times / durations required?

Journal Liaison

- We are happy to inform you that our impact factor for 2022 has significantly increased. It's now 2.268. G&L now ranks 45th amongst 194 Linguistics journals and 15th amongst 44 Women's Studies Journals. While we are elated with these numbers, they bear some explanation. As the image below demonstrates, our total number of citations in 2020-2021 was 321. Of these, 164 were self-citations and 157 were non-self-citations. This means that the number of in-house citations is higher than outside citations. Excluding the in-house citations, our impact factor is 0.585, which is not bad for a small niche journal such as G&L. Clarivate demanded explanations for this difference since they suspected malpractice, which is not the case of course. The difference spawns from two facts: (1) the year-in-review essay which we started publishing in 2019 – as these essays offer a state-of-the-art portrayal of the field, it is natural that they cite articles published in G&L since it is the field's flagship journal. We'll start advising authors of the year-in-review essays to cite G&L papers more economically to try to even out the difference between in-house and outside citations. (2) in 2021 we published a series of articles by luminaries in the field commemorating the 30 years of the 1992 Berkeley Women and Language conference, which later gave way to IGALA. Many of the authors in the series cited papers published in G&L and, particularly, referenced other essays in the series. These two facts contributed to the difference between the self-citation and non-self-citation numbers. We wrote a report to Clarivate about these issues, which they accepted. We'll keep working on improving G&L's impact factor and will strive to even out this difference to the point that we have more non-self-citations than self-citations. Such a movement has already started since the 4-part BWL series is already being widely cited outside G&L. So we expect our impact factor next year to be more accurate.

- We would like to thank IGALA for the 3k annual support (2021 and 2022) which has been vital to keeping the high standards we envisage for the journal. Together with part of our honoraria, these funds are used to finance our line-editor assistant and our social media managers. These members of the team do important work both to keep the journal going (in terms of revising and editing papers) and increase its visibility online.

We are planning to start the procedures to get the 3k for 2023 next March. This is usually a very time-consuming process with several back-and-forths since it involves the international transfer of funds and university bureaucracies, but the financial team in Australia has been great.

- We have been having several problems at Equinox. Since we began our editorship, we noticed Equinox had several shortcomings, but we managed to work with/through them. However, these problems deteriorated in the last several months. I'll list them:
 - a) Copy-editor turn-over: we are not in our 4th copy-editor.
 - b) The use of completely inexperienced copy-editors, which turns our job harder and overburdens our line-editor assistant. This was particularly the case of our last copy-editor who basically did nothing and was totally lost. This led to the delay in publishing issue 16.3, which should have been published in September but was out only in November! The tragic experience with this copy-editor was traumatic and overworked the 3 of us, which led to emotional and physical distress. Equinox has now given us a new copy-editor with whom we have just started working on issue 16.4, which will be published in January 2022.
 - c) the reluctance to send our honoraria (which we use to support journal line-editing) in a timely fashion. We typically have to remind Equinox director, Janet Joyce, several times until she manages to pay us.

All of this has led us to believe that the publisher may be doing badly financially speaking, so we fear for the future of the journal. There is nothing we can do immediately, but we reckon the executive board should be aware of these problems in preparation for a larger discussion further down the line with the possibility of changing publishers. Dissatisfaction at Equinox is far from new. Carmen and Tommaso also wanted to change publishers but were unsuccessful for some reason. I believe this has to do with the fact that Equinox also manages IGALA membership fees and very few (if any) publishers would be willing to do that. At any rate, to start seriously contemplating this possibility we first need to be familiar with the terms of IGALA's contract with Equinox.